



ALT CARE CASE MANAGER

Full-Time, Permanent

POSTING #FB0326

Reporting to the Alt Care Supervisor, the incumbent will be committed to mission, vision, and values of Animikii Ozoson CFS while assisting with recruitment, assessment, record management, orientation, training, licensing and support to alternative care providers.

Responsibilities Include, but are not limited to:

- Demonstrate cultural competency by understanding, respecting, and appropriately responding to the unique cultural contexts, histories, and perspectives of Indigenous peoples and their communities
- Maintain strict confidentiality processes in accordance with the Agency Policy & Procedure Manual
- Establish and maintain partnerships with community resources for clients and works collaboratively with Ontario First Nations CFS agencies to build a network of Indigenous and non-Indigenous alternate care providers
- Ensure compliance with all applicable First Nation/Federal and Provincial legislation, regulations, laws and standards
- Complete Place of Safety (POS) assessments on identified homes
- Complete home studies to license general/child-specific/specialized Foster Homes and Kinship Homes
- Assist with facilitating in-house Foster Parent orientation
- Provide ongoing training and resources to alternative care providers to support their knowledge and ability to provide care based on the strengths and needs of the children placed in their home
- Collaborate with Family Service Case Managers to address/intervene with alternative care providers to ensure children are receiving safe and consistent care
- Maintain CFSIS and Intake Module as required

Qualifications:

- MSW/BSW, with a minimum of one year direct child welfare experience in a mandated child and family agency. A combination of education and experience may be considered
- Must be eligible to apply for designation with the Manitoba College of Social Workers
- Must have working knowledge of the Child & Family Services Act, the Authorities Act, the Adoption Act, and related Regulations and Standards.
- Knowledge of, and ability to apply, Indigenous approaches in working with children and families
- Demonstrated understanding of culture, language, and issues related to Indigenous communities
- Must have excellent time management, organizational verbal /written communication skills
- Computer literacy in Microsoft Office, database systems, email and use of the Internet.
- A valid Manitoba Driver's License and access to a well-maintained, reliable vehicle for travel throughout the city of Winnipeg and surrounding areas.

- Working Knowledge of Child and Family Services Information System (CFSIS) and Intake Module (IM);
- Ability to handle multiple tasks simultaneously to meet deadlines
- Adaptable to change and frequent interruptions
- Valid, satisfactory Criminal Record Check, Child Abuse Check and Prior Contact Check
- Nonviolent Crisis Intervention Training is considered an asset
- Ability to speak Ojibway/Cree is a definite asset

Qualified SP3/SP4 Candidate's Salary: \$58,133 - \$88,911 annually, based on a bi-weekly 75-hour schedule. This permanent position is eligible for our benefit package which includes health, dental, employer-matched Pension plan, secure parking, Paid Time Off Program, and Agency paid MCSW fees

The closing date for all applications is Monday, February 16th 2026 at 4:30pm

Please indicate the **POSTING #FB0326** in your cover letter and email subject line

Please forward your resume and cover letter to:

Email: hr@animikiicfs.org
Animikii Ozoson Child & Family Services

We thank all who apply, however only those selected for an interview will be contacted

AOCFS welcomes applications from people with disabilities and will provide accessibility accommodations as part of the application process upon request