

Southern First Nations Network of Care

Critical Incident Reporting

An Information Bulletin to Foster Parents

To all foster parents:

As a foster parent, you perform an important role in Manitoba's child and family services system. Across the province, close to 7,000 foster parents provide the support and stability of a family setting for children and youth in care under *The Child and Family Services Act*.

The purpose of this bulletin is to inform you about recent legislative changes in reporting the death or serious injury of a child who is in your care.

On October 15, 2015, new Critical Incident Reporting legislation took effect in Manitoba.

This Bill (Critical Incident Reporting) amends *The Child and Family Services Act*. It requires employees and others who work for, or provide services to, child and family services agencies or authorities to report critical incidents that have resulted in the death or serious injury of a child.

A critical incident means the death or serious injury of a child. A serious injury is defined as a physical injury that could result in permanent disability or death of a child as determined by a medical professional. You must make a report within one hour of learning of a critical incident.

You need to report a critical incident using the Critical Incident Report Form. If you don't have a copy of this form, you can contact your licensing agency directly by telephone and they will complete the form for you based on the information that you provide.

A critical incident must be reported to your licensing agency. If another agency, other than your licensing agency, has placed a child in your home and that child is involved in the incident, then they must also be notified. In turn, an agency must report the critical incident to its mandating authority and the Director of Child and Family Services.

For more information on Critical Incident Reporting, contact your licensing agency.

A copy of the *Critical Incident Reporting Regulation* can be accessed online at the Government of Manitoba website at:

http://web2.gov.mb.ca/laws/regs/current/_pdf-regs.php?reg=154/2015